

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
MONDAY, SEPTEMBER 23, 2024**

Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; S. Ketler, Deputy Municipal Manager/Director, Parks, Culture & Community Services; H. Dallas, Senior Manager, Legislative Services/Corporate Officer; I. Gordon, Director, Financial Services; J. Moller, Director, Engineering & Transportation Services; F. Mansoori, Senior Manager, Engineering Utilities Planning, Design & Projects; E. Willobee, Senior Manager, Engineering Services; and N. Laptieva, Acting Manager, Financial Planning, attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 2 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the September 23, 2024 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 6, 2024 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. 2025 Utility Rate Bylaws

Staff provided a presentation and responded to questions from Committee members. Committee members commented regarding: receiving additional information on the proposed 2025 Solid Waste Utility Rates; proposed 2025 Water Utility Rates and receiving an update on the utility rate structure; proposed 2025 Sewer & Drainage Utility Rates; and proposed rates required to fund the cost of the North Shore Wastewater Treatment Plant construction project.

Member Thompson left the meeting at 2:20 p.m. and returned at 2:21 p.m.

It was Moved and Seconded:

THAT

1. the Finance and Audit Committee endorse the following proposed bylaws:
 - Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5348, 2024;
 - Waterworks Regulation Bylaw No. 5260, 2023, Amendment Bylaw No. 5349, 2024;
 - Sewer and Drainage Regulation Bylaw No. 5263, 2023, Amendment Bylaw No. 5350, 2024; and
2. the proposed bylaws be forwarded to Council for consideration.

CARRIED

5. Proposed 2025 Permissive Tax Exemption Bylaw No. 5332, 2024

Staff commented and responded to questions from Committee members.

It was Moved and Seconded:

THAT

1. the Finance and Audit Committee thanks the Community Grants Advisory Panel for their work in evaluating the 2025 Permissive Tax Exemption applicants and supports their recommendations; and
2. the proposed 2025 Permissive Tax Exemption Bylaw No. 5332, 2024 be forwarded to Council for consideration.

CARRIED

6. Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed 2024 Phase 2 Capital Funding Report

Staff commented and responded to questions from Committee members.

It was Moved and Seconded:

THAT the report regarding Proposed 2024-2028 Five-Year Financial Plan Bylaw No. 5324, 2024, Amendment Bylaw No. 5333, 2024 and Proposed 2024 Phase 2 Capital Funding Report be received for information.

CARRIED

7. PUBLIC QUESTIONS

There were no questions.

8. NEXT MEETING

The Chair confirmed that the next Finance and Audit Committee meeting is scheduled for December 9, 2024 at 2 p.m. in the Council Chamber, Municipal Hall.

9. ADJOURNMENT

It was Moved and Seconded:

THAT the September 23, 2024 Finance and Audit Committee meeting be adjourned.

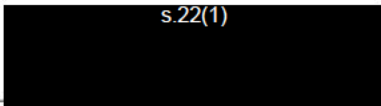
CARRIED

The meeting adjourned at 3:07 p.m.

Certified Correct:



Chair

s.22(1)


Corporate Officer

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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND REVENUE ADVISORY COMMITTEE MEETING MINUTES
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
TUESDAY, DECEMBER 3, 2024**

Committee Members: Mayor M. Sager (Chair), G. McIsaac, C. Okiely, M. Paterson, J. Robertson, D. Smith, and Councillor L. Watt attended the meeting in the Main Floor Conference Room, Municipal Hall. Absent: J. James.

Staff: S. Findlay, Municipal Manager; H. Dallas, Senior Manager, Legislative Services/Corporate Officer; I. Gordon, Director, Finance & Corporate Services; and C. Lindsay, Administrative Assistant to the Mayor (Committee Clerk), attended the meeting in the Main Floor Conference Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 9 a.m.

2. ELECTION OF CHAIR

Mayor Sager assumed the Chair.

3. COMMITTEE MEETING SCHEDULE:

By unanimous consent, it was agreed to defer consideration of the Committee Meeting Schedule to the next meeting.

4. APPROVAL OF AGENDA

By unanimous consent, the Committee resolved:

THAT the December 3, 2024 Finance and Revenue Advisory Committee meeting agenda be approved as circulated.

CARRIED

REPORTS / ITEMS

5. Committee Orientation and Volunteer Confidentiality Agreement

Staff provided a presentation on Committee procedures, policy and roles and responded to Committee questions.

By unanimous consent, the Committee resolved:

THAT the presentation from the Senior Manager of Legislative Services/Corporate Officer titled Committee Orientation and Volunteer Confidentiality Agreement be received for information.

CARRIED

6. PUBLIC QUESTIONS

There were no questions.

7. NEXT MEETING

Staff confirmed that the next Finance and Revenue Advisory Committee meeting is scheduled for January 14, 2025 at 9 a.m. and held in-person in the Main Floor Conference Room, Municipal Hall.

EXCLUSION OF PUBLIC

8. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE *COMMUNITY CHARTER*

By unanimous consent, the Committee resolved:

THAT in the public interest, members of the public be excluded from part of the December 3, 2024 Finance and Revenue Advisory Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

- (a) Council committees.

CARRIED

9. ADJOURNMENT

By unanimous consent, the Committee resolved:

THAT the December 3, 2024 Finance and Revenue Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 9:12 a.m. The Committee then proceeded with the closed session.

Certified Correct:

M. W. Segen,

Chair

s.22(1)

Committee Clerk

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