

# PRIVATE PROPERTY TREE CUTTING PERMIT APPLICATION

## PERMIT EXPIRES 1 YEAR AFTER ISSUANCE

The permit fee is outlined in the District's *Fees and Charges Bylaw* and may be subject to change. To confirm the permit fee amount, please contact staff directly or visit the District's *Fees and Charges Bylaw*. Please note that the permit fee is non-refundable.

**Address:** \_\_\_\_\_ **Application date:** \_\_\_\_\_

### Trees: number, type and size (diameter at breast height (DBH))

- Number of tree(s) to be removed **OR**
- Number of trees(s) to be pruned  
Type of tree \_\_\_\_\_  
Diameter size of tree(s) \_\_\_\_\_
- Arbutus, garry oak, shore pine, pacific yew, pacific dogwood, and yellow cedar 20 cm DBH or greater at 1.4 m above grade

### Application to remove or work on a protected tree must include the following items:

1. Arborist report (see Section 8 of the Tree Bylaw for reporting requirements)
2. Survey from a Registered BC Land Surveyor to confirm location and size of the tree
3. Overhead photo of the location of the tree(s)

Is the applicant the registered owner? Yes  No

**Applicant's signature:** \_\_\_\_\_

### If 'no' owner declares:

I/we, (owner's name) \_\_\_\_\_ of (owner's address) \_\_\_\_\_

Owner's email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Owner's signature: \_\_\_\_\_ I/we, confirm the appointment of the contractor as listed below who is also authorized to act on my behalf with regard to this application.

\*If the registered owner is not the person applying for the permit or on a property with joint ownership, a Letter of Authorization with the registered owner's signature is required. For trees located between properties or on a property line, a Letter of Authorization is required with the registered owner's signature from the neighbouring property.

## PLANNING, DEVELOPMENT & ENVIRONMENT SERVICES

750 17th Street, West Vancouver BC V7V 3T3  
604-925-7055 | [districttrees@westvancouver.ca](mailto:districttrees@westvancouver.ca)

west vancouver

<b>Tree company / contractor:</b>	
<b>Email:</b>	
<b>Telephone:</b>	

**Freedom of Information and Protection of Privacy Act Notice for supporters of this local area service request:** By signing below and indicating your support for this local area service request, you are voluntarily consenting to the collection of your personal information by the District of West Vancouver through the requestor named above. This information is being collected by the District of West Vancouver pursuant to section 26 (c) and (e) of the *Freedom of Information and Protection of Privacy Act*.

If you have any questions about the collection of this personal information, please contact the Privacy Officer: foippa@westvancouver.ca; 604-921-3497; 750 17th Street, West Vancouver BC V7V 3T3.