

HYDRANT USE APPLICATION

APPLICATION INSTRUCTIONS

- 1) Complete this form.
- 2) Email it to hydrantuse@westvancouver.ca with all supporting documents.
The application must be submitted 10 business days prior to the intended use date.
- 3) Once the application is approved, the Folder Number will be emailed to you for online payment.
- 4) Make online payment:
 - visit westvancouver.ca/payonline
 - select **pay for permit**
 - enter the folder number above, click **search by folder**
 - click **add to cart**
 - click **pay**
 - click **continue** and follow instructions to enter your credit card
- 5) Advise staff you have paid; the permit will be emailed to you.

OFFICE USE ONLY

FOLDER #:

APPLICATION DETAILS

APPLICATION DATE:

APPLICANT DETAILS

NAME:

PHONE:

EMAIL:

ADDRESS:

HYDRANT USE PURPOSE:

☐ FLOW TEST ☐ FILMING ☐ OTHER: _____

DATE(S) OF USE:

HYDRANT ADDRESS:

HYDRANT ASSET ID:

APPLICANT RESPONSIBILITIES *please initial to acknowledge*

The applicant is solely responsible for any damage to District of West Vancouver infrastructure.

The applicant will supply the following:

- A two inch backflow preventer assembly certified in the last 12 months.
- A backflow preventer to be connected and disconnected by contractor daily.

FEE SCHEDULE

PERMIT ADMINISTRATION FEE	\$125	+5% GST
INSPECTION & MAINTENANCE FEE	\$225	+5% GST
DAILY WATER USE FEE	\$125	+5% GST
APPLICATIONS REQUIRING MAILED NOTIFICATIONS	\$2.70 per notification	NO TAX
REFUNDABLE DEPOSIT	\$1000	+5% GST

PLEASE NOTE: Hydrant use is subject to approval by District of West Vancouver operations staff. Staff will verify pre and post hydrant use. Hydrant use is not permitted for construction or demolition.