



Youth Services

Summer Work Experience & Adventure Program Application 2023

The District of West Vancouver's Summer Work Experience & Adventure Program addresses the need for vocational training for youth in West Vancouver who face challenges finding their first job. The program consists of employment training and a paid work placement for the participants, as much as possible in a setting consistent with their interests and/or career choices. Participants do not need to be job ready to apply as the focus of the program is on pre-employment training, opportunity, and a direct work placement for development and growth. It also includes exciting and challenging outdoor adventures!

We accept a limited number of applicants into the program. In the event that there are more eligible applicants than available spaces, final selection will be determined on the following basis:

- Priority will be given to youth who have not participated in this or similar programs before;
- Priority will be given to youth who are able to commit to the **entire program**; and
- If further selection is required, applicants will be randomly selected by a neutral party.

June 23	Application deadline (by 6 p.m.)
June 26 – 29	Interviews
June 30	Final selection and notification
July 5	Mandatory orientation for selected participants
July 17	Summer Work Experience & Adventure Program begins
August 25	Summer Work Experience & Adventure Program end & Celebration!

Application Checklist:

Applicants must meet all of the following criteria to be considered for the Summer Work Experience & Adventure Program (please check):

- ☐ At least 15 years old by July 17, 2023, and no older than 18 years of age by August 25, 2023.
- ☐ Lives in, and/or attends school in, West Vancouver.
- ☐ Legally entitled to work in Canada.
- ☐ Available for **ALL** of the dates associated with the Summer 2023 session:
 - Afternoon of July 5
 - Full days July 17-21, July 24-28, July 31-August 4, August 8-11, August 14-18, and August 21-25.
- ☐ Is committed to attending and actively participating in every session to the best of their ability, and to treating themselves and other participants, plus presenters and facilitators with care, kindness and respect over the duration of the program.
- ☐ Has transportation to/from the West Van Youth Hub, 706 Main St, West Vancouver (in Park Royal) and assigned work placement, either on their own or through the support of their parent/guardian.
- ☐ Has a Social Insurance Number and their own bank account, or is committed to getting both by July 10, 2023.

**Youth Information:**

Full Name:		Date of Birth:
Email:		Phone:
Street Address:		
City:	Postal Code:	
Pronouns (i.e. she, he, they, etc.):	Social Insurance Number*:	
School:	Grade (in September 2023):	
Parent/Legal Guardian:		
Email:		Phone:
Emergency Contact (if different from above):		
Email:		Phone:

Tell us more about you:

How did you hear about the Summer Work Experience & Adventure Program?
Why would you like to participate in the Summer Work Experience & Adventure Program?
Have you been employed in the past (paid position)? If yes, please tell us about it.
Have you volunteered in the past? If yes, please tell us about it.
What type of work are you interested in?



References (teacher, family friend, counsellor, previous employer, coach, youth worker, etc.):

Name:	Email:
Relationship to Youth:	Phone:

Name:	Email:
Relationship to Youth:	Phone:

Thank you for your application!

Please email your completed application to:

Melanie Clark, Youth Services Program Coordinator at mclark@westvancouver.ca

Or drop off your completed application to:

West Vancouver Community Centre

2121 Marine Drive

Attention: Melanie Clark

Lastly, you can also request that we pick it up from you. To arrange for that please contact Melanie by email or call 604 925 7222.

Applications must be received no later than 6 p.m. on Friday, June 23, 2023.

** Note: If you do not have a Social Insurance Number and are accepted into the program, you must have one by July 10, 2023, in order to participate. If you need assistance with getting a Social Insurance Number or setting up a bank account, please let us know.*

Freedom of Information and Protection of Privacy Act Notice: personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act section 26(c) and will be used for the purpose of the Youth Services Pre-Employment Program as described on this application form. If you have any questions about the collection of this information please contact Legislative Services, Records and Information Management Coordinator at 604-921-3497, District of West Vancouver, 750 17th Street, West Vancouver, BC, V7V 3T3.

For office use only:

Has the youth been accepted into the Summer Work Experience & Adventure Program?

Yes ☐ No ☐

If yes, date of interview: _____

If no, state reason:
