

<u>COUNCIL AGENDA</u>	
Date: <u>May 25, 2026</u>	Item: <u>17</u>
May 27, 2026 SP	5.



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**DISTRICT OF WEST VANCOUVER**  
750 17TH STREET, WEST VANCOUVER BC V7V 3T3

**COUNCIL REPORT**

Date:	May 6, 2026
From:	Kevin Woodhouse, Parks Maintenance Manager
Subject:	Proposed Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026 (Golf Fees)

**RECOMMENDATION**

THAT the proposed “Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026 (Golf Fees)” be read a first, second, and third time.

**1.0 Purpose**

The purpose of this report is to bring forward two amendments to the District of West Vancouver (District) Fees and Charges Bylaw for implementation targeted for July 1, 2026.

**2.0 Legislation/Bylaw/Policy**

Fees and Charges Bylaw 5383, 2025 (Bylaw) establishes the District’s fees and charges for services and information, including greens fees for District golf courses.

The 2012 Parks Master Plan states the following as one of its core values:

- Prudent financial stewardship and management  
Recommendation 4.6.1 in that Plan states the following:
- Consider potential revenue generation uses in terms of the potential management benefits associated with charging for use, e.g., dive schools’ fees, more concessions/cafes, picnic shelter booking charge, vending machines, equipment rentals, advertising on park maps.

**3.0 Council Strategic Objective(s)/Official Community Plan**

Council Strategic Plan 2024-2026

Council’s Strategic Goals include delivering municipal services effectively and enhancing the social well-being of our community. The following objectives are applicable:

- 3.2 Leverage District assets to generate new revenue streams through new initiatives.
- 5.9 Establish policy that secures sustainable funding for asset management and maintenance.

6.4 Expand recreational opportunities for residents and visitors of all ages.

#### Official Community Plan

Sections 2.9.1, 2.9.2, and 2.9.5 of the District's Official Community Plan contain supporting language for exploring opportunities for space sharing and versatile design of parks and recreation spaces to support community's changing needs. They also encourage optimizing access to existing facilities to help facilitate participation in sport and active recreation.

## **4.0 Financial Implications**

### Gleneagles Golf Course Booking Fee

Currently, pre-booked tee times can only be reserved up to seven days in advance of play. To improve access and provide added convenience for golfers, Parks staff are proposing a new advanced booking option effective as of July 1, 2026.

The proposed amendment to the Bylaw would allow tee times to be booked eight to 30 days in advance for a fee, while maintaining the existing seven-day booking window at no charge.

Gleneagles sees approximately 60,000 rounds annually. A \$3 per person booking fee per round, inclusive of GST, would return \$2.86 per round to the District. During the winter months, it can be expected that not all tee times would be booked eight to 30 days in advance of play.

If \$2.86 is collected for 60% of annual anticipated bookings, the net revenue would be \$103,000. With implementation targeted for July 1, 2026, first-year revenue would be prorated and is projected to be approximately \$50,000. Any net revenue generated through the booking fee would be directed to the Golf Development Fund, a reserve established to support capital development of the golf courses.

### Ambleside Par 3 Disc Golf Greens Fee

The proposed pilot of disc golf at the Ambleside Par 3 requires initial investment to prepare the course for disc play. This includes approximately \$5,000 in baskets and \$2,000 in minor modifications to existing tee decks and course signage funded from existing budget options.

The facility will need to see a minor increase in maintenance over what is typically performed during the typical annual closure period of mid-October to mid-March. Additional maintenance staff costs are anticipated to be under \$2,000 and can be funded from the existing budget.

The clubhouse will also need to be staffed in order to facilitate fee collection and use compliance. The District and its golf contractor have language within the existing service agreement that outline payment of a

monthly fee for course operation, as well as 10% of greens fee gross revenue plus applicable taxes to the contractor. The agreement term is until the end of 2026 and any required revisions can be made in alignment with the pilot.

A \$5 fee, inclusive of GST, is proposed for the disc golf pilot, equivalent to \$4.76 plus GST per round. Net of the contractor's 10% fee, the District would retain approximately \$4.28 per round. Intended hours of operation for the trial are weekends only, weather permitting.

The pilot would provide the District with an opportunity to generate incremental revenue during a period when Ambleside Par 3 is not typically operating and would not otherwise generate course-related revenue. Given the uncertainty associated with weather conditions and user demand, the amount of revenue that may be generated is difficult to predict.

To achieve cost neutrality, the pilot program would need to recover both initial start-up costs and incremental operating costs. Any shortfall would be covered from the Golf Development Fund. If demand is strong and the pilot generates net revenue, those funds would be directed to the Golf Development Fund.

If successful, the District would seek to continue the disc golf pilot and explore opportunities for expansion. If the pilot is ultimately found to be neither financially viable nor operationally sustainable for the course, the District would discontinue the program.

## **5.0 Background**

### **5.1 History**

Since 2020, an increase in the popularity of golf has made securing tee times at public courses across the Lower Mainland increasingly competitive, particularly during peak season. Gleneagles Golf Course is currently operating at capacity during these high-demand periods, creating challenges for golfers seeking reliable access to preferred tee times.

With respect to disc golf, Council's interest in exploring opportunities within the District followed the delegation presentation from the North Shore Disc Golf Association in July 2025. Since that time, staff have explored options with the North Shore Disc Golf Association to introduce disc golf at the Ambleside Par 3 as a pilot initiative. Disc golf continues to grow in popularity, and there are currently limited opportunities to participate in the sport on the North Shore. Introducing a disc golf greens fee would help support the implementation and ongoing operation of this new recreational offering.

## 6.0 Analysis

### 6.1 Discussion

#### Gleneagles Golf Course Booking Fee

An opportunity has been identified to introduce an advanced booking fee for tee times reserved eight to 30 days in advance of play, while continuing to offer no-fee bookings within seven days. This approach aligns with practices at other municipal public golf courses in the region and supports a more equitable system for accessing tee times, while providing added convenience for those wishing to plan further in advance.

Currently, Gleneagles Golf Course allows bookings to be made up to seven days in advance at no charge. While this maintains open access in the short term, it limits the ability of golfers to plan ahead and does little to manage demand for the most sought-after tee times.

Introducing a modest \$3 fee, inclusive of GST, per person for reservations made beyond the current 7-day window would provide golfers with the option to secure tee times further in advance, while preserving no-fee access for those booking closer to their date of play. Golfers who prefer spontaneous play would continue to benefit from the existing system.

There is demonstrated demand for increased booking flexibility, and similar fee structures have become common at municipal golf courses across the region. These models provide greater choice for users while helping to manage demand and reduce booking inefficiencies. The proposed approach balances advance planning, flexibility, and equitable access.

#### **Lower Mainland Examples**

Municipality	Courses and Number of Holes	Booking Fees Per Person	Details
District of North Vancouver	Northlands (18)	\$10.50 (inclusive of GST) \$0	Six to 90 days in advance five days or less
City of Vancouver	McCleery (18)	\$5 (inclusive of GST)	Six to 14 days in advance
	Fraserview (18)	\$10 (inclusive of GST)	15 to 30 days in advance
	Langara (18)	\$0	five days or less
City of Burnaby	Burnaby Mountain (18)	\$5 (inclusive of GST)	Five to 14 days in advance
	Riverway (18)	\$10 (inclusive of GST) \$0	15 to 30 days in advance four days or less

Fees are non-refundable and non-transferable unless the course is closed by the operator.

#### Ambleside Par 3 – Disc Golf Pilot

In response to growing local interest and limited opportunities for the sport on the North Shore, the District is proposing to introduce disc golf at Ambleside Par 3 through a pilot program. Following a site review with members of the North Shore Disc Golf Association, the site can

accommodate a 9-hole disc golf course but not a full 18-hole, with potential for future expansion through the addition of tee decks playing to the same baskets.

This initiative would offer several benefits to users. It would expand recreational choice, create a more accessible entry point for people new to golf-related activities, and provide an affordable outdoor option for individuals, families, and youth. Disc golf is widely recognized as an inclusive and low-barrier activity that appeals to a broad range of ages and abilities. Introducing the sport at Ambleside would help meet growing demand while making use of an existing public recreational asset in a new and complementary way.

The District seeks to model its approach on the established and successful program implemented by the City of Burnaby at the Central Park Pitch and Putt. At that facility, access to the golf course is managed and fees are collected through the on-site pro shop and concession operations. Accordingly, the District proposes to open the Ambleside Par 3 clubhouse during course operating hours to facilitate controlled access and payment collection.

The Central Park facility in Burnaby operates an 18-hole disc golf course with a greens fee of \$9.98, inclusive of GST. By comparison, the Ambleside Par 3 site would accommodate a nine-hole pilot course, with a proposed greens fee of \$5, inclusive of GST.

This fee would help support the implementation and operation of the pilot while keeping the activity affordable and accessible to participants.

## 6.2 Climate Change & Sustainability

Expanding the advance booking window for tee times supports more efficient use of course time and operational resources. Forecasted course usage allows maintenance activities to be better aligned with actual demand, helping to optimize staffing, equipment deployment, and maintenance scheduling, and to reduce potentially unnecessary fuel use and associated emissions.

The pilot implementation of disc golf at Ambleside Par 3 demonstrates an efficient multi-use approach to existing park infrastructure. By integrating disc golf within an established area, the District can offer a new recreational opportunity while avoiding the environmental impacts associated with developing courses in undeveloped or forested park areas with sensitive understory vegetation.

## 6.3 Public Engagement and Outreach

Public engagement has not been undertaken on these matters to date. Staff anticipate a mixed response to the introduction of advance booking fees, with some users supportive of the additional booking options provided, while others may express concern regarding the introduction of new fees. The District has undertaken preliminary discussions with the

Gleneagles Golf Course Society executive, which has indicated support for the proposed booking fee; however, it is important to note there have not been discussions with the broad membership.

Disc golf is expected to generate a similar response, with many users welcoming a new recreational option within the District, while some may express concern regarding the introduction of a user fee. Although several municipalities offer disc golf courses in public parks at no cost, such facilities are not typically located within or operated as part of an established golf course. The District has also undertaken preliminary discussions regarding the proposed fees with the North Shore Disc Golf Association, which has expressed support for the proposed fee structure.

#### 6.4 Other Communication, Consultation, and Research

The Parks staff have performed a review of the advanced booking fee programs of North Vancouver, Vancouver, and Burnaby. The contractor employed for the administration of Gleneagles Golf Course also is employed by City of Vancouver and has provided valuable information on customer feedback and process.

Parks staff have also been working closely with the North Shore Disc Golf Association and its contracted course operator on the planning of the pilot at Ambleside Par 3.

### 7.0 Options

#### 7.1 Recommended Option

THAT the proposed “Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026 (Golf Fees)” be read a first, second, and third time.

#### 7.2 Considered Options

THAT proposed “Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026 (Golf Fees)” not be read for a first, second, and third time.

OR


THAT staff provide further information on the proposed “Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026 (Golf Fees)” as directed by Council.

### 8.0 Conclusion

This report recommends amendments to the Fees and Charges Bylaw to introduce a modest advanced booking fee at Gleneagles Golf Course and a pilot disc golf greens fee at the Ambleside Par 3. The proposed changes support Council’s strategic objectives by expanding recreational opportunities and contributing to sustainable funding for parks and golf facilities.

Date: May 6, 2026 Page 7  
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Subject: Proposed Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw  
No. 5456, 2026 (Golf Fees)

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Author:   
Kevin Woodhouse, Parks Maintenance Manager

Concurrence:   
Jill Lawlor, Senior Manager, Parks

Appendix A: Proposed Fees and Charges Bylaw No. 5383, 2025, Amendment  
Bylaw No. 5456, 2026 (Golf Fees)

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District of West Vancouver

**Fees and Charges Bylaw No. 5383, 2025,  
Amendment Bylaw No. 5456, 2026**

Effective Date:

# **Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026**

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District of West Vancouver

# Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026

A bylaw to introduce a fee for the pre-booking of tee times at Gleneagles Golf Course and green fee for Ambleside Par 3 Disc Golf

WHEREAS the Council of The Corporation of the District of West Vancouver deems it expedient to implement an advanced booking fee for Gleneagles Golf Course customers to secure tee times 8-30 days in advance of the date of play and a green fee for the pilot of Disc Golf at the Ambleside Par 3.

NOW THEREFORE, the Council of The Corporation of the District of West Vancouver enacts as follows:

## Part 1 Citation

- 1.1 This bylaw may be cited as Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5456, 2026.

## Part 2 Severability

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

## Part 3 Amendment of Regulations

- 3.1 Fees and Charges Bylaw No. 5383, 2025 is amended by:
  - 3.1.1 In Schedule D – Parks, Culture and Community Services, in the Golf Course Green Fees section, Gleneagles Golf Course subsection, as an additional line after Group No-Show Fee:

Gleneagles Golf Course Advance Booking Fee	\$2.86 per person	Non-refundable unless course closed by District.
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3.1.2 In Schedule D – Parks, Culture and Community Services, in the Golf Course Greens Fees section, Ambleside Par 3 Golf Course subsection, add as an additional line after Family Rate:

Ambleside Par 3 Disc Golf green fee	\$4.76 per person	Applicable October-March during Par 3 Golf off-season
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READ A FIRST TIME on [Date]

READ A SECOND TIME on [Date]

READ A THIRD TIME on [Date]

ADOPTED by the Council on [Date].

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Mayor

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Corporate Officer