



<u>COUNCIL AGENDA</u>	
Date: <u>March 9, 2026</u>	Item: <u>17.3.</u>



17.3.

## MEMORANDUM

Date: February 25, 2026  
To: Council  
From: Michelle McGuire, Senior Manager of Current Planning and Urban Design  
Subject: **Modification of Fees and Charges Amendment Bylaw for Lower Caulfeild**

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### RECOMMENDATION:

THAT Council rescinds third reading of Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026.

### RECOMMENDATION:

THAT Council modifies Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026 as shown in Appendix A.

### RECOMMENDATION:

THAT Council gives third reading to modified Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026.

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The purpose of this memorandum is to present a modified fees and charges amendment bylaw to correct an error identified by staff following third reading. The modification is shown in red text in Appendix A.

Author: \_\_\_\_\_

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Appendices:

Appendix A: Modified Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026

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District of West Vancouver

## **Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026**

Effective Date:

District of West Vancouver

# **Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026**

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District of West Vancouver

## **Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026**

A bylaw to update fees for Lower Caulfeild Heritage Alteration Permit applications.

Previous amendments: Amendment bylaws 5422, 5414, and 5411.

WHEREAS the Council of The Corporation of the District of West Vancouver deems it expedient to provide for amendments to fee categories for Lower Caulfeild Heritage Alteration Permit applications;

NOW THEREFORE, the Council of The Corporation of the District of West Vancouver enacts as follows:

### **Part 1 Citation**

- 1.1 This bylaw may be cited as Fees and Charges Bylaw No. 5383, 2025, Amendment Bylaw No. 5440, 2026.

### **Part 2 Severability**

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

### **Part 3 Amendment to Fees**

- 3.1 Fees and Charges Bylaw No. 5383, 2025, Schedule A is amended by:

3.1.1 Deleting the following entry listed under “Heritage Projects”:

Heritage Alteration Permits for sites within the Lower Caulfeild Heritage Conservation Area <del>where the work does not involve construction of a new dwelling</del>	\$3,516.00	
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3.1.2 Deleting the following entry listed under “Heritage Projects”:

Heritage Alteration Permit review and approval of exemption	\$585.00	
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and replacing it with the following:

Heritage Alteration Permit Exemption review and approval	\$705.00	
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READ A FIRST TIME on February 23, 2026

READ A SECOND TIME on February 23, 2026

READ A THIRD TIME on February 23, 2026

ADOPTED by the Council on [Date].

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Mayor

\_\_\_\_\_  
Corporate Officer