



THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

Delegation Request Form

Delegation Topic or Title: HSC. Community Activities, Youth Engagement and Co-op Program

Name of Organization (if applicable): Hollyburn Sailing Club

Lead Presenter Name/Title: Beverly-Ann Lehman, Commodore

Phone #: s. 22(1) Email Address: commodore@hollyburnsailingclub.ca

Mailing Address: s. 22(1)

Co-Presenter Name/Title: Lizzie Liteplo Training Officer

Phone #: s. 22(1) Email Address: training@hollyburnsailingclub.ca

Mailing Address: s. 22(1)

Co-Presenter Name/Title: Jonathan Reimer Co-op Captain

Phone #: s. 22(1) Email Address: coopcaptain@hollyburnsailingclub.ca

Mailing Address: s. 22(1)

Co-Presenter Name/Title: Mike Bretner Communications Officer

Phone #: s. 22(1) Email Address: communications@hollyburnsailingclub.ca

Mailing Address: s. 22(1)

Have you worked with District staff regarding this topic? Yes

If 'Yes', please provide the name and division of the staff member(s):

Name: John Wong Division: Legal, lease negotiations

Particulars of the presentation: The Community Activities at the Sailing Club in 2025. The special events held; the youth Engagement and Mentorship opportunities offered by creating staff, volunteer and leadership positions on the Club's Executive Board; the expansion of our Co-op program and the special events held such as the Folk Music and Pub/Music Nights, Beach Clean-ups, a Wooden Boat Show (open house) North Shore Art Crawl, Coho Festival Swim mark setting, Post Park-Run Socials, WV Community Cultural Fest Open House, Forest of Miracles Christmas Tree and Bonfire Paddle.

Freedom of Information and Protection of Privacy Act Notice: personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act section 26(c) and will be used only for the purpose of processing your delegation request. If you have any questions about the collection and use of this information please contact the Records and Information Coordinator at 604-921-3497, Legislative Services, District of West Vancouver, 750 17th Street, West Vancouver, BC V7V 3T3.

Will you be providing any of the following? (Check all that apply):

- PowerPoint presentation (if so, the digital file must be received by Legislative Services no later than noon on the Monday 14 days prior to the delegation date)
- Information for publication in the Council meeting agenda (if so, the digital file or one original copy must be received by Legislative Services no later than noon on the Monday 14 days prior to the delegation date)

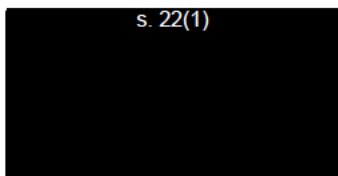
Rules for Delegations:

1. Any person or organization wishing to appear as a delegation before Council must submit a completed Delegation Request Form for Council’s consideration.
2. If Council approves a delegation request, Legislative Services will notify the applicant and schedule a date for the delegation.
3. Only one delegation is permitted per Council meeting (pursuant to Council’s procedure bylaw).
4. The maximum time for a delegation is ten minutes.
5. **Delegations regarding the following matters are not permitted:**
 - a bylaw in respect of which a public hearing has been or will be held where the public hearing is required under an enactment as a pre-requisite to the adoption of the bylaw;
 - an issue which is before the courts or on which Council has authorized legal action;
 - a matter in respect of which a District-led public consultation process is planned or is in progress;
 - the promotion of commercial projects and services;
 - the promotion of a political party or of a candidate for elected office;
 - publicly tendered contracts or proposal calls for the provision of goods and services for the District, between the time that such contract or proposal call has been authorized and the time that such a contract or proposal call has been awarded, either by Council or District staff;
 - a request for funding; or
 - a purpose or subject that is beyond the jurisdiction of Council.
6. Persons invited to speak at a Council meeting may not speak disrespectfully of any other person or use any rude or offensive language or make a statement or allegation which impugns the character of any person.

I understand and agree to these rules for delegations:

Mike Bretner, on behalf of the Hollyburn Sailing Club,
Name of Delegate or Representative of Group

Peter Michael Bretner

s. 22(1)


Signature

Date February 9th, 2026



THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

Delegation Request Form

Delegation Topic or Title: Year in review

Name of Organization (if applicable): Hollyburn Community Services Society

Lead Presenter Name/Title: Mark Friesen, Executive Director

Phone #: s. 22(1) Email Address: MFriesen@hollyburnsociety.ca

Mailing Address: #104-267 West Esplanade North Vancouver BC V7M 1A5

Co-Presenter Name/Title (if applicable): Nancy Farran-Board Chair

Phone #: s. 22(1)

Email Address: s. 22(1)

Mailing Address: s. 22(1)

Co-Presenter Name/Title (if applicable):

Phone #: Email Address:

Mailing Address:

Have you worked with District staff regarding this topic? Yes No

If 'Yes', please provide the name and division of the staff member(s):

Name: Division:

Particulars of the presentation: Please see attached document

Will you be providing any of the following? (Check all that apply):

X PowerPoint presentation (if so, the digital file must be received by Legislative Services no later than noon on the Monday 14 days prior to the delegation date)

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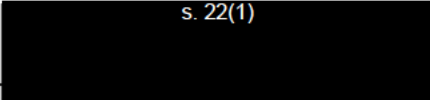
- Information for publication in the Council meeting agenda (if so, the digital file or one original copy must be received by Legislative Services no later than noon on the Monday 14 days prior to the delegation date)

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 - the promotion of commercial projects and services;
 - the promotion of a political party or of a candidate for elected office;
 - publicly tendered contracts or proposal calls for the provision of goods and services for the District, between the time that such contract or proposal call has been authorized and the time that such a contract or proposal call has been awarded, either by Council or District staff;
 - a request for funding; or
 - a purpose or subject that is beyond the jurisdiction of Council.
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I understand and agree to these rules for delegations:

Louise Aronsson _____
Name of Delegate or Representative of Group

 _____
Signature

_____ Feb. 10, 2026 _____
Date

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HOLLYBURN
Community Services Society
Nurturing a Community of Caring

February 10, 2026

The District of West Vancouver
750 17th Street
West Vancouver BC
V7V 3T3

Regarding: Request for Delegation of Appearance

Dear District of West Vancouver. I hope this letter finds you well.

Hollyburn Community Services Society (HCSS) is requesting an opportunity to present the Agency's work in the District of West Vancouver, to the Mayor and Council, through a delegation. The purpose of this delegation is to inform Council of the Services and Programs HCSS can offer members of the communities on the North Shore. HCSS regards this information essential for Council as the Society's role keeps expanding and changing.

Our Executive Director, Mark Friesen together with our Board Chair, Nancy Farran, will conduct the 10 min. power point presentation. The focus points of the delegation will include:

- Programs and Services
- Number of individuals and families supported
- New Initiatives/New Strategic Plan
- Needs in the community
- Housing/Our response to the housing crisis

Thank you for your attention, and we look forward to the opportunity to contribute to our community's ongoing supports and programs.

Thank you for considering our request.

Sincerely,

s. 22(1)

Community Engagement Manager
Email: L.Aronsson@Hollyburnsociety.ca
Tel: s. 22(1)

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