

District Historic Grinder Pump Service Policy and Procedure

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Presentation Outline

1. Council Direction
2. Proposed Policy and Procedure
3. Recommendation

1 Council Direction

Council Direction

*Council, at its **October 20, 2025, regular meeting**, passed the following resolutions:*

THAT

- staff be directed to proceed with developing a fee-for-service model that provides for reinstatement of District servicing of historical municipal maintained grinder pumps benefiting private property owners on a cost-recovery basis;
- staff be directed to prepare a proposed policy and supporting procedures that provide for District servicing on a fee-for-service cost-recovery basis;
- staff prepare applicable amendments to the District of West Vancouver's Sewerage and Drainage Regulation Bylaw No. 5263, 2023, that allows for reinstatement of servicing of historical municipal maintained grinder pumps benefitting private property owners on a cost recovery basis; and
- staff report back in Q1 2026 with an update on the Council direction, including proposed policy and supporting procedure, and proposed bylaw amendments for Council's consideration.

2 Proposed Policy and Procedure

Proposed Policy and Procedure

District	Owner
Inspecting, servicing, repairing, maintaining, replacing or removing: <ul style="list-style-type: none">• historic grinder pump• pump control panel• level floats	Inspecting, servicing, repairing, maintaining, replacing or removing: <ul style="list-style-type: none">• sump• effluent contained within the sump, sewerage piping conveying effluent to or from the sump• electrical power, alarm and/or monitoring systems, or any other infrastructure ancillary to the systems operation

Property no longer eligible if:

- eligibility requirements not met
- redevelopment of the property
- use of property changes

Proposed Policy and Procedure

Historic Grinder Pump Service Program:

- District Historic Grinder Pump Service Application Fee \$150
- executed Service Agreement
- adhere to eligibility requirements including:
 - confirmation of eligibility
 - keep vegetation, structures, fencing, debris, snow, ice, and other obstructions clear of the access to the District Historic Grinder Pump;
 - maintain the Property so as not to interfere with the provision of the Services; and,
- written request for service via email
- actual cost of service charge
- District Historic Grinder Pump Administration Fee

3 Recommendation

Recommendation

- THAT** the Council report titled “District Historic Grinder Pump Service Policy and Procedure” dated January 26, 2026, from the Director, Engineering and Transportation Services be received for information.
- THAT** the proposed “Historic Grinder Pump Policy No. 0225” be approved.
- THAT** the proposed “Historic Grinder Pump Procedure No. 0226” be approved.
- THAT** the proposed “Sewerage and Drainage Regulation Bylaw No. 5263, 2023, Amendment Bylaw No. 5441, 2026” be read a first, second and third time.

Thank You!
Questions?