

**MEMORANDUM**

Date: December 9, 2025  
To: Council  
From: Councillors Thompson and Lambur  
Re: **Notice of Motion regarding Proposed Amendment to Development Procedures Bylaw 4940, 2017 (Lower Caulfeild Heritage Conservation Area)**

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Notice of the following motion regarding “Proposed Amendment to Development Procedures Bylaw 4940, 2017 (Lower Caulfeild Heritage Conservation Area)” will be given at the December 15, 2025 regular Council meeting. At the January 12, 2026 regular Council meeting, after the proposed motion is moved and seconded, discussion on the proposed motion may be held.

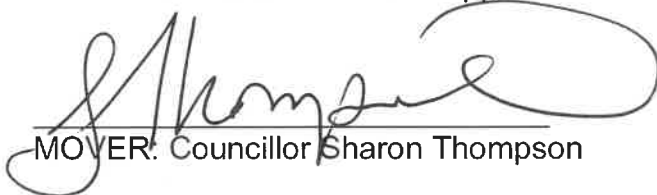
Take notice that at the December 15, 2025 regular Council meeting, Councillor S. Thompson, with Councillor P. Lambur as seconder, will move:

WHEREAS the heritage landscape and architecture of the historic Lower Caulfeild neighbourhood is highly valued by the community;

AND WHEREAS the guidelines for new development established to protect neighbourhood character are subjective and open to broad interpretation;

AND WHEREAS the entity formerly charged with reviewing new development in the Lower Caulfeild Heritage Conservation Area (LCHCA) - the Lower Caulfeild Advisory Committee - has been disbanded;

THEREFORE BE IT RESOLVED THAT: Council direct staff to prepare an amendment to the Development Procedures Bylaw No. 4940, 2017 to require that all new housing development in the Lower Caulfeild Heritage Conservation Area be directed to Council for final consideration and approval.



MOVER: Councillor Sharon Thompson



SECONDER: Councillor Peter Lambur

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