



COUNCIL AGENDA

Date: December 1, 2025 Item: 13.4.



MEMORANDUM

Date: October 28, 2025 File: 0282-20-0221
 To: Council
 From: Jill Lawlor, Senior Manager, Parks
 Subject: **Gifts of Land for Park Purposes Policy**

RECOMMENDATION:

THAT

1. "Gifts of Land for Park Purposes Policy 02-80-222" be rescinded; and
2. proposed "Gifts of Land for Park Purposes Policy 0221" be approved.

The purpose of this memorandum is to seek approval to rescind Gifts of Land for Park Purposes Policy 02-80-222 approved on March 26, 1962, and replace it with proposed Gifts of Land for Park Purposes Policy 0221.

Updates to the policy are administrative, such as:

- policy 02-80-222 was moved to the updated policy template, and renumbered as policy 0221;
- a clause was added that the District is not obligated to accept a Gift of Land; and
- language was clarified and updated; however, the intent of the policy remains the same.

Author: 
 Jill Lawlor, Senior Manager, Parks

- Appendices
- Appendix A: Gifts of Land for Park Purposes Policy 02-80-222
 - Appendix B: Proposed Gifts of Land for Park Purposes Policy 0221

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APPENDIX A

District of West Vancouver CORPORATE POLICY

Planning	Gifts of Land for Park Purposes
Policy #02-80-222	
File #1000-00	

1.0 Purpose

To establish a policy concerning gifts of land for park purposes.

2.0 Policy

The Municipality is pleased to accept gifts of land for park purposes subject to the following:

- 2.1 Land shall be accepted on the condition that it becomes a dedicated park only if the property is of value as a park.
- 2.2 Land may be accepted on condition that the Municipality shall be free to dispose of the land if it is not required for park purposes provided further that the proceeds of any such sale shall be reserved exclusively for parks capital works or the acquisition of more suitable parks property.

Approval Date: March 26, 1962	Approved by: Council
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Title: Gifts of Land for Park Purposes
Division: Parks, Culture, and Community Services
Policy Number: 0221
File Number: 0282-20-0221

1. Purpose

- 1.1. To establish a policy concerning gifts of land for park purposes.

2. Scope

- 2.1. This policy applies to all instances where individuals, organizations, or estates offer to donate or gift land to the District for park purposes.

3. Definitions

- 3.1. “**District**” means The Corporation of the District of West Vancouver.
- 3.2. “**Land**” means an identifiable parcel within the boundaries of the District.
- 3.3. “**Park**” means land to be dedicated as park, as set out in Section 30 of the *Community Charter*.

4. Policy Statement

- 4.1. The District may accept gifts of land for park purposes subject to the following:
 - 4.1.1. If the land is of value as a park, in the opinion of the District, the land will then be dedicated as a park; or
 - 4.1.2. If the land, in the opinion of the District, is not required for park purposes, the District may accept the land and be free to dispose of the land on the condition that the proceeds of such sale shall be reserved exclusively for park land acquisition or the land is exchanged for other land suitable for park land.
- 4.2. The District is not obligated to accept a gift of land. An internal review will be conducted by the Director, Parks, Culture, and Community Services and the Director, Finance and Corporate Services prior to accepting a gift of land.

5. Approval

Approved by	<input type="checkbox"/> Municipal Manager	<input type="checkbox"/> Mayor and Council
Approval date	Click here to enter a date.	
Council minutes Document ID (Council Policies only)		
Council report Document ID (Council Policies only)		
Signature	<p style="text-align: center;">X <hr style="width: 50%; margin: auto;"/></p>	

6. Additional Information

Category	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Administrative
Related procedure	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Date of last review	2025	