

District of West Vancouver  
**POLICY**

Title: Filming  
Division: Parks, Culture & Community Services  
Policy Number: 0119  
File Number: 0282-20-0119

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## 1. Purpose

- 1.1. To provide a framework to guide decision making when considering filming in the District of West Vancouver. The framework considers both the high value the film industry brings to the local economy, and the impact the industry may have on residents, the local community, the general public, visitors, and local area businesses.

## 2. Scope

- 2.1. This Policy applies to all filming that occurs within the municipal boundaries of the District of West Vancouver, whether on public or private property.

## 3. Definitions

- 3.1. **Film Production** is defined as a company or person applying to film in the District of West Vancouver in the realm of television, film, or digital media including photography.
- 3.2. **District** is defined for the purposes of the Filming Policy as the District of West Vancouver Council and/or the authorized staff.

## 4. Policy Statement

- 4.1. The District recognizes the benefits of the film industry to the local economy and strives to encourage and support filming in West Vancouver.
- 4.2. The Director of Parks, Culture & Community Services or designate is responsible for administering the application of this Policy and the associated film permit requirements.
- 4.3. It is the responsibility of the film production or individual applying to film within the District's boundaries, whether on District or private property, to submit a film permit application; comply with the District's Filming Policy and Filming Guidelines; and pay all fees and charges associated with filming in the District.
- 4.4. The District reserves the right to limit the number of filming activities in the District at any one time and/or the use of a specific location or area within the District.
- 4.5. The District reserves the right to approve or deny any requests for filming on District property or in a specific location or area within the District.

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- 4.6. In an effort to reduce the environmental impact of the film industry in the District, the District encourages film productions to incorporate sustainable film practices and to follow best practices such as the ones stated in Creative BC's Reel Green Program.
- 4.7. The District may require a film production to engage the West Vancouver Police and/or Fire & Rescue Services to oversee public safety regarding traffic control, special effects, pyrotechnics, stunts, and the use of simulated guns or other weapons in filming. The film production is responsible for the costs associated with this requirement.
- 4.8. Filming activity in the District must be in accordance with the code of conduct set forth by Creative BC and in the District's Filming Guidelines.
- 4.9. The film production must pay all fees associated with filming, including all Municipal services deemed necessary, as stated in the Fees and Charges Bylaw.
- 4.10. The film production must film within regular filming hours as set forth in the Filming Guidelines. Filming outside of regular filming hours may be approved based on support of the surrounding neighbourhood as set forth in the District's Filming Guidelines.
- 4.11. The film production must obtain liability insurance in the amount set in the Filming Guidelines, naming the Corporation of the District of West Vancouver as additionally insured.


## 5. Authority

- 5.1. Fees and Charges Bylaw No. 5025, 2019
- 5.2. Good Neighbour Bylaw No. 4380, 2004
- 5.3. Fire Protection and Emergency Response Bylaw No. 4366, 2004
- 5.4. Firearm Regulation Bylaw No. 4686, 2011
- 5.5. Traffic and Parking Bylaw No. 4370, 2004
- 5.6. Solid Waste Utility Bylaw No. 4740, 2012

## 6. Approval

<b>Approved by</b>	<input type="checkbox"/> CAO	<input checked="" type="checkbox"/> Mayor and Council
<b>Approval date</b>	2020/09/14	
<b>Council minutes eDocs # (Council Policies only)</b>	4122761	
<b>Council report eDocs # (Council Policies only)</b>	4001463	

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<b>Signature</b>	
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## 7. Additional Information

<b>Category</b>	<input checked="" type="checkbox"/> Council	<input type="checkbox"/> Administrative
<b>Related procedure</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Date of last review</b>	n/a	