

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

FINANCE AND AUDIT COMMITTEE MEETING AGENDA

MONDAY, MAY 6, 2024

2 PM IN THE MUNICIPAL HALL COUNCIL CHAMBER

(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

1. CALL TO ORDER

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

2. APPROVAL OF AGENDA

RECOMMENDATION:

THAT the May 6, 2024 Finance and Audit Committee meeting agenda be approved as circulated.

3. ADOPTION OF MINUTES

RECOMMENDATION:

THAT the February 12 and February 26, 2024 Finance and Audit Committee meeting minutes be adopted as circulated.

4. PUBLIC QUESTIONS

5. NEXT MEETING

The next Finance and Audit Committee meeting is scheduled for June 27, 2024 at 2 p.m. and held in-person in the Municipal Hall Council Chamber.

EXCLUSION OF PUBLIC

6. Exclusion of Public Pursuant to s.90 and s.93 of the *Community Charter*

RECOMMENDATION:

THAT in the public interest, members of the public be excluded from part of the May 6, 2024 Finance and Audit Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (g) litigation or potential litigation affecting the municipality;
 - (l) discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].
93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:
- (a) Council committees.

Purpose of meeting: legal matters and audit report.

7. ADJOURNMENT

RECOMMENDATION:

THAT the May 6, 2024 Finance and Audit Committee meeting (open session) be adjourned.

The Committee will then proceed with the closed session.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
MONDAY, FEBRUARY 12, 2024**

Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; J. Bailey, Director, Planning & Development Services; C. Gadsby, Director, Community Relations & Communications; E. Glickman, Director, Human Resources & Payroll; I. Gordon, Director, Financial Services; G. Howard, Fire Chief; S. Ketler, Director, Parks, Culture & Community Services; J. Moller, Director, Engineering & Transportation Services; T. Wolff von Gudenberg, Acting Chief Constable, West Vancouver Police Department; J. Wong, Acting Director, Corporate Services; C. Boy, Deputy Director, Financial Services; A. Kwan, Deputy Director, Engineering & Transportation Services; H. Keith, Senior Manager, Climate Action & Environment; B. Shad, Senior Manager, IT Services; S. Gill, Library Business Manager; J. Hu, Manager, Financial Planning; M. Redlich, HR & Training Advisor; and L. Taylor, Executive Assistant to the Director of Financial Services (Committee Clerk) attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 1:02 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the February 12, 2024 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

REPORTS / ITEMS

3. Proposed 2024 Operating and Capital Budgets Report

Staff presented the proposed 2024 Operating and Capital Budgets Report and answered Committee questions.

It was Moved and Seconded:

THAT the Finance and Audit Committee recommends to Council an Operating Tax Levy of 3.54%, an Asset Levy of 4.00% and an Environmental Levy of 0.00%.

CARRIED

Councillor Gambioli voted in the negative

4. PUBLIC QUESTIONS

C. Jensen commented on the results of a survey conducted by the Civic West Vancouver Elector Society.

D. Mulhern Anthony commented on the need to protect the environment, do our part to lower greenhouse gas emissions and requested support for a 0.5% Environmental Levy tax increase.

5. NEXT MEETING

The next Finance and Audit Committee meeting is scheduled for February 26, 2024 at 2 p.m. and held in-person in the Municipal Hall Council Chamber.

6. ADJOURNMENT

It was Moved and Seconded:

THAT the February 12, 2024 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 2:54 p.m.

Certified Correct:

Chair

Committee Clerk

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
MONDAY, FEBRUARY 26, 2024**

Committee Members: Mayor M. Sager (Chair); and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; J. Bailey, Director, Planning & Development Services; C. Gadsby, Director, Community Relations & Communications; E. Glickman, Director, Human Resources & Payroll; I. Gordon, Director, Financial Services; S. Hall, Director, Library Services; G. Howard, Fire Chief; S. Ketler, Director, Parks, Culture & Community Services; J. Lo, Chief Constable, West Vancouver Police Department; J. Moller, Director, Engineering & Transportation Services; J. Wong, Acting Director, Corporate Services; C. Boy, Deputy Director, Financial Services; J. Hu, Manager, Financial Planning; and L. Taylor, Executive Assistant to the Director of Financial Services (Committee Clerk), attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 2:01 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the February 26, 2024 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the January 29, 2024 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. 2024 Capital Budget

Staff presented the 2024 Capital Budget and answered Committee questions.

It was Moved and Seconded:

THAT the memo regarding 2024 Capital Budget be received for information.

CARRIED

5. Use of Local Area Services Charges for Infrastructure Investment

It was Moved and Seconded:

THAT the memo titled Cost Recovery for Local Area Services be received for information.

CARRIED

It was Moved and Seconded:

THAT staff bring forward a report to Council identifying and recommending infrastructure investment projects eligible for consideration of cost recovery, either partially or fully, by means of local area service taxation.

CARRIED

6. PUBLIC QUESTIONS

M. Fillipoff commented on District of West Vancouver reserves and whether money could be used towards the maintenance of assets.

C. Jensen compared the City of White Rock to the District of West Vancouver.

7. NEXT MEETING

Staff confirmed that the next Finance and Audit Committee meeting is scheduled for May 6, 2024 at 2 p.m. and held in-person in the Municipal Hall Council Chamber.

8. ADJOURNMENT

It was Moved and Seconded:

THAT the February 26, 2024 Finance and Audit Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:12 p.m.

Certified Correct:

Chair

Committee Clerk